



Sree Chaitanya Mahavidyalaya

Habra-Prafullanagar, North24 Parganas, PIN -743468

Website: www.sreechaitanyamahavidyalaya.ac.in Email ID: srchma@gmail.com

PLAN OF ACTION AND ACTION TAKEN REPORT (ATR) BY IQAC: 2022-23

(Following actions have been undertaken by the College on the basis of strategic plan prepared by IQAC)

| Plan of action | Action taken Report |
|--|---|
| To implement NEP-2020 credit & curriculum Framework from the next session | The University (WBSU) has taken the initiatives and the NEP-2020 has already been implemented this year from 2023-24 session. |
| To organize different academic and extracurricular Seminars/Webinars & Workshops and Day-observation programmes | IQAC in collaboration with different academic departments have organized Faculty Development Program, Webinar, Day-observation program, Students' activity program, etc through Online/Offline mode. |
| To organize volunteers' Orientation programme Health Check-up camp and social outreach programme throughout the year by NSS unit | The NSS unit of the college organized volunteers' Orientation programme, Health Check-up camp and social outreach programme throughout the year. |
| To present research papers in Seminars and publish papers in several national/international Journals throughout the year | Faculty members have published eight research papers in several national/international Journals throughout the year. |
| To collect, analyze and to prepare the Action Taken Report for the "Online Students' Feedback Report" in the academic session (2022-23) | The IQAC has collected, analyzed and the ATR has been uploaded in college-website for the "Online Students' Feedback Report" in the academic session (2022-23). |
| To organize career-oriented activities including development of Soft-skill, Communication skill, development of reasoning capability, etc | The CDC (Career Development Cell) has run several programmes regarding development of Soft-skill, Communication skills in this session under the guidance of the IQAC. |
| To motivate the teachers to take ICT-classes & use ICT tools in their academic activities | Teachers have taken several ICT-classes using ICT tools in their academic activities in this session. |
| To appoint Internal Auditors for Finance-Audit for 2021-22 & 2022-23 | As the Govt. has not yet scheduled any Auditors List, the Principal has appointed internal auditors for this purpose. |
| To collaborate with other Institutions by signing 'MOUs' for academic exchange, organize socio-cultural programme, seminars/webinars, etc. | Under the supervision of IQAC, the college has signed Sixteen 'MOUs' with different institutions for academic exchange; organize socio-cultural programme, seminars/webinars, etc. throughout the year. |
| To initiate and complete the Environmental Audit, Gender Audit, Energy Audit in this year | The Gender Audit, Environmental Audit, and the Energy Audit have been completed in this year. |
| To initiate and complete the process of Academic & Administrative Audit for last five years | The IQAC has completed the process of the Academic & Administrative Audit (AAA) internally & externally for last five years. |
| To manage wastes & e-wastes in the campus | Two agreements have been signed with Ashoknagar Municipality and Hulladek Recycling Pvt. Ltd. for these purposes. |
| To prepare the 'Holiday List' for 2023-24 | The 'Holiday List for 2023-24' prepared by the Academic Committee is presented and approved by the college authority. |
| To complete the process of University validation of peer-reviewed college journal 'The Impression' | The University (WBSU) has approved the college-journal 'The Impression' on 05.01.2023 and the validation has been done. |
| To use the empty Boys & Girls Hostels in the campus | After some reconstructions & renovations, the hostel buildings are being used for different academic purposes. |
| To take 'Green Initiatives' in this session 2022-23 | The process of labeling the plant & trees in the campus is already completed. Also, a Vermi-Compost pit is constructed behind the main building. |
| To prepare for the NAAC-assessment for Cycle-III | The IQAC & NAAC-Steering Committee are working together to collect all documents and prepare for the NAAC assessment process. |



Principal

Sree Chaitanya Mahavidyalaya
Habra, Prafullanagar
24 Parganas (N)